MEETING RESOLUTION REGISTER / সভার কার্য্য বিবরণী বই

Proceedings of the Managing Committee Meeting / কার্য নির্বাহক কমিটি / General / Special Conference / সাধারণ / বিশেষ অধিবেশন
S.D.S.Y., S.H.G., Village Development Committee, Club, Society, School, College etc.
এস.ডি.এস.ওয়াই, এস. এইচ. জি., গ্রাম উন্নয়ন কমিটি, ক্লাব, সমিতি, বিদ্যালয়, কলেজ ও অন্যান্য।

Meeting No. / মিটিং নং ———— Held at / স্থান ————

Dt. / দিন / তারিখ ———— Time / সভার সময় ————

Name of Members Present / উপস্থিত সভ্য / সভ্যাগণের নাম

Khatra Adibasi Mahavidyalaya

Khatra, Bankura

Academic Session: 2020-2021

IQAC Meeting Notice

Meeting No. KAM/IQAC/03/20-21 **Date:** 26.10.2020

All the members of Internal Quality Assurance Cell are hereby informed that the third meeting of the IQAC (Session 2020-2021) will be held on 2.11.2020 at 12 noon in online mode through Google Meet. The link for the meeting will be provided later on via WhatsApp Teachers group. All members are requested to be present.

Sl. No	Name and Designation	Signature
1.	Kalyan kanti Dutta, Teacher-in-charge	26/10/20
2.	Dr. Aloke Bhowmik,Coordinator, IQAC	Aloke Bhowmik 26.10.2020
3.	Dr. Parthasarothi Hati, Teacher Member	26.10.20.
4.	Shri Muchiram Soren, Teacher Member	26/10/20
5.	Smt. Sreerupa Bhattacharjee, Teacher Member	26/10/20
6.	Dr. Md Asif Ikbal, Teacher Member	26.10.20
7.	Dr. Tuhin Majumdar, Teacher Member	26.10.20
8.	Sri Haradhan Gorai, Teacher Member	26.10.20
9.	Dr. Arindam Chakrabarti, Teacher Member	26.10.20
10	Sibabrata Dutta, Senoir Clerk	Sibabrata Dutta

Agenda:

1) Confirmation of last meeting

2) Online Refresher Course and Online Faculty Development Programme Permission of Dr. Md. Asif Ikbal

3) Online Faculty Development Programme Permission of Dr. Arindam Chakrabarti, Shri Kalyan Kanti Dutta, Shri Rajesh Guin and Dr. Kamalika Chakraborty

4) Online Refresher Course completed (Shri Haradhan Gorai, Shri Ujjwal Biswas, Shri Rajesh Guin and Shri Kalyan Kanti Dutta)

5) Online Faculty Development Programme and Workshops completed (Dr. Kamalika Chakraborty)

6) Online Faculty Induction Programme Permission of Shri Hirak Roy Chaudhuri

Serial No. ক্রমিক সংখ্যা	Resolution Adopted / গৃহীত প্রস্তাবগুলি

Khatra Adibasi Mahavidyalaya Estd-1979 Khatra, Bankura

Minutes of the meeting

1. All the decisions taken by the IQAC in the last meeting have been approved and confirmed.

2. Dr. Md. Asif Ikbal informs the house that he has been selected for an online Refresher Course on "MOOCS and E-content development" organized by HRDC, Pondicherry University from 17.11.2020 onwards and a one-week online Faculty Development Programme on "Learning Management Systems and Open Educational Resources" organized by Krishna Chandra College, West Bengal from 4.11.2020 onwards. The Teacher-in-Charge grants him permission for attending these courses and advises Dr. Ikbal to submit the certificates to IQAC after his successful completion.

3. Dr. Aloke Bhowmik informs the house that Dr. Arindam Chakrabarti, Shri Kalyan Kanti Dutta, Shri Rajesh Guin and Dr. Kamalika Chakraborty have been selected for a one-week online Faculty Development Programme on "Learning Management Systems and Open Educational Resources" organized by Krishna Chandra College, West Bengal from 4.11.2020 onwards. The Teacher-in-Charge grants them permission for attending these courses and advises Dr. Bhowmik to inform them to submit the certificates to IQAC after their successful completion.

4. Shri Kalyan Kanti Dutta, Shri Haradhan Gorai, Shri Ujjwal Biswas and Shri Rajesh Guin submit the photocopies of certificates of the online Refresher Course attended by them to the IQAC Coordinator for documentation purpose. The house appreciates them for their successful completion of the online Course from 28.09.2020 to 11.10.2020.

5. Dr. Kamalika Chakraborty submits the photocopies of certificates of the online Faculty Development Programme (21.09.2020 to 27.09.2020) and online Workshops[(i)6.09.2020 and 13.09.2020 and (ii) 13.09.2020 and 15.09.2020] attended by her to the IQAC Coordinator for documentation purpose. The house appreciates her for successful completion of these online courses.

6. Dr. Tuhin Majumdar informs the house that Shri Hirak Roy Chaudhuri has been selected for an online Faculty Induction Programme organized by HRDC, Aligarh Muslim University from 2.12.2020 onwards. The Teacher-in-Charge grants him permission for attending this course and advises Dr. Majumdar to inform him to submit the certificate to IQAC after his successful completion.

With no other issues to be discussed, the meeting ends with a vote of thanks to the Chair.

Aloke Bhowmik 02.11.2020
Co-ordinator
I.Q.A.C
Khatra Adibasi Mahavidyalaya

Teacher-In-Charge
Khatra Adibasi Mahavidyalaya
Khatra :: Bankura